



**INTERNATIONAL SOCIETY FOR RESPIRATORY PROTECTION**

**European Section**

## **Annual General Meeting**

**17 May 2006**

**BGIA Sankt Augustin, Germany**

# **MINUTES**

### **Introduction**

Graham Bostock welcomed members to the AGM. He thanked BGIA for hosting the meeting and reception on the previous evening and organising a tour of the respirator laboratories.

### **Apologies for absence**

Apologies were received from Richard Brown, John Cuthbert and Joanne Partridge.

### **Minutes of last meeting**

Through an error on the part of the Secretary, the 2004 minutes were sent to BGIA for copying instead of the 2005 minutes. Therefore it was agreed that the 2005 minutes would be circulated to members by e-mail for comment and amendment/acceptance.

### **Matters arising**

Ian Maxwell recalled that at the 2005 AGM a request was made to investigate the position of the Society regarding charitable status and whether there was a liability for tax from the Edinburgh conference. The secretary/treasurer reported that the Society was not a registered charity and that correspondence with the Inland Revenue had resulted in confirmation that the authorities they not be pursuing the Society for tax. Ian Maxwell requested that the matter be finally reviewed by the committee at their next meeting. The request was accepted.

### **Chairman's Report**

Graham Bostock read out the Chairman's report which will be circulated with the minutes and be posted on the European Section web site. The chairman reported a successful year with two meetings being held and two editions of the journal being

circulated. The committee began preliminary work on choosing the venue for the 2008 conference.

### **Secretary & Treasurer's Reports**

Andy Capon gave the secretary's report which will be circulated with the minutes and be posted on the Section web site. A special note of thanks was given to George Robins for his hard work as Section Administrator.

A vote was taken to accept the secretary's report.

Andy Capon gave the treasurer's report which will be circulated with the minutes and be posted on the Section web site. He was pleased to indicate that the year had been "quiet" in financial terms. All monies due to the International Section had been paid and the section returned a net surplus of over £3000.

In answer to Ian Maxwell's question regarding the level of bank charges, Andy Capon indicated that these included charges for the credit card machine operated by George Robins. Ian Maxwell requested that the bank charges be separated out from the credit card charges (Post meeting note: The charges are now shown separately in the accounts summary attached to the treasurer's report). Andy Capon reminded the members that it had been agreed at a previous AGM that the benefit of the credit card facility was worth the cost, and it would be needed for the 2008 conference. Clive Chadwick said that his recent experience of business accounts was that charges could be reduced if the society operated a "joint personal account" rather than a business account. It was agreed that the committee would look at the viability of switching the type of account.

Andy Capon paid tribute Wendy Lawley for her superb work as financial administrator.

A proposal was made to accept the accounts as presented

Proposed	Ian Maxwell
Seconded	Mike Williams
Vote	Carried unanimously

### **Fees**

There will be no change in fees for 2007.

## Committee/Officers Membership

The 2005 committee was as follows:

### Officers

Graham Bostock	Chairman (International Board Director)
Ian Maxwell	Vice Chairman
Andy Capon	Secretary/Treasurer

### Committee members

Sven Van der Gijp	(International Board Director)
Leo Steenweg	(International Board Director)
Grant Richardson	(International Board Director)
Richard Brown	
Mark Kilburn	
Joanne Partridge	
Mike Williams	
John Cuthbert	

During 2005 Mark Kilburn had lost all touch with the Society and had not renewed his membership. He thus forfeited his position as a committee member.

The meeting agreed that the committee composition should be referred back to the existing committee with a view to co-opting committee members in the run up to the 2008 conference if it was considered necessary.

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### Officers

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Ian Maxwell	Vice Chairman
Andy Capon	Secretary/Treasurer

### Committee members

Sven Van der Gijp	(International Board Director)
Grant Richardson	(International Board Director)
Leo Steenweg	(International Board Member)
John Cuthbert	
Richard Brown	
Lars Ronner	(co-opted, Secretary to the Int. Board)
Joanne Partridge	
Mike Williams	

The committee will be supported by

George Robins	(Secretarial Administrator)
Wendy Lawley	(Financial Administrator)

Both these individuals receive remuneration for their work

A proposal was made to conduct a blanket vote to re-appoint the officers, committee members and admin/financial support in their positions

Proposed	Stuart Harris
Seconded	Ian Maxwell

Vote Carried unanimously.

### **International Society Business**

The next conference will be in Toronto in 2006, and members are asked to consult the ISRP web site for further details ( [www.isrp.com.au](http://www.isrp.com.au) ). Members are asked to publicise the event and forward abstracts to Dr Zi by e-mail or through the web site.

The chairman indicated that the closing date for the Bob Bentley award (£1000 bursary for best paper submitted for the Toronto conference) had been extended by one month till the end of May. So far no entries had been submitted, but one member had indicated that he would be able to submit a paper if the closing date was extended, because illness had delayed the preparation of his paper in April.

Ian Maxwell asked if the committee had considered nominations for the Archie Johnson award (the European award for services to respiratory protection). The secretary indicated that there had been no discussion in committee this year.

### **Any Other Business**

There was none.

There being no other business the meeting was closed, with thanks to all for attending.

A Capon  
Hon Secretary/Treasurer  
5 July 2006